

# Florida Healthy Minds, Inc.

8825 Perimeter Park Blvd Suite 602

Jacksonville, FL 32216

904-419-7327

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## 24 Hour Cancellation & “No Show” Fee Policy

Each time a patient misses an appointment without providing proper notice, another person is prevented from receiving care. As Florida Healthy Minds, Inc often has a waiting list, proper timely notification of cancellation allows for someone else to be scheduled. Your time is very valued and we will always do our best to have you scheduled on short notice with cancellation slots when needed if they become available. We do very much appreciate the opportunity to do that for others as well.

Florida Healthy Minds, Inc charges the full cost of your session for all missed appointments and appointments which are not cancelled with a 24-hour advance notice. If you are utilizing insurance, please note that this fee is the allowable amount the insurance coverage would pay Florida Healthy Minds, Inc for your session not your co-pay amount. A no show charge can be significantly higher than your co-pay and the insurance company will not reimburse you. This charge will be sent to you via E-mail, can be paid over the phone, will be charged at your next session, or as some people choose, with a card left on file with Florida Healthy Minds, Inc.

“No Show” fees will be billed to the patient. This fee is ***not covered by insurance***, and must be paid prior to or during your next appointment. Multiple “no shows” in any 12 month period may result in termination from our practice.

Thank you for your understanding and cooperation as we strive to best serve the needs of all of our clientele by having available times for them to schedule care.

By signing below, you acknowledge that you have received this notice and understand this policy.

I understand that my personal no show/late cancellation fee is the full amount of my session.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date